

# Hybrid Working



As many COVID19 restrictions and requirements have been lifted, many companies are adopting more permanent hybrid working arrangements for their office environments, including hoteling (shared) workstations.

These shared workstations should contain self-adjustable items so your worker can obtain a comfortable fit wherever they land. Here are some [ergonomic tips](#) for a shared workstation.

You may want to consider a refresh of your ergonomic programs. We have tools and expert staff to assist you including the following topics: [Office Ergonomics](#), [Ergonomics](#), and [Micro-Movements](#).

## Other return-to-office and keeping your community safe

Examples of actions that we can all take to keep ourselves, our colleagues, and our community safe:

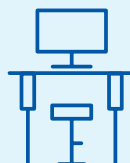


**Provide a resource for workers to check**

Source: Centers for Disease Control ([CDC](#))  
[Map of Community Level per CDC](#)



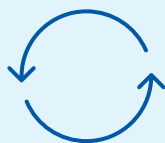
**Please work from home and stay at home if you feel unwell**



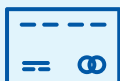
**Wipe down work spaces using the wipes and sanitizer available (before and after use)**



**Respect colleagues that prefer to social distance or wear a mask**



**Provide a feedback mechanism – promote and encourage its use**



**Always use your access card – this assists with contact tracing**



**Sign-in and sign-out every visitor**



**Comply with your jurisdiction mask wearing requirements**

## ➔ Questions on Loss Control or Safety

- Visit the site: [Risk Solutions Center](#)
- Call us: **888.560.2635**
- Email us: [RSC@us.qbe.com](mailto:RSC@us.qbe.com)

**QBE North America** 55 Water Street | New York, NY 10041 | 212.422.1212 | [qbe.com/us](http://qbe.com/us) | [in](#) [twitter](#) @QBENorthAmerica

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